



# Betton Hills Preparatory School

## VPK Summer 2024 Tuition Agreement

(Eight Weeks) June 10- August 2

*The following financial agreement must be read, agreed upon, and signed.*

Child's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Birth date: \_\_\_\_\_ Male: \_\_\_\_\_ Female: \_\_\_\_\_ Age: \_\_\_\_\_ Current Grade: \_\_\_\_\_

Child's Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

### **Family Information**

Mother/Guardian Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_ Work Number: \_\_\_\_\_

Father/Guardian Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_ Work Number: \_\_\_\_\_

**BHPS VPK Summer Program is paid by the Florida Department of Education in conjunction with the VPK program during the hours of 8:00 a.m. – 4:00 a.m.**

**\*BHPS VPK Summer 2024 ends August 2 at noon.**

#### **Additional services available:**

**Before school care** (7:00 am-7:45 am) and **After School care** (4:00pm -6:00 pm) is an additional cost of **\$180** per month (the same fee applies to either the before or after school program, or both).

*Please choose the appropriate service to meet your family's needs:*

#### **Academic Day (8:00 am-4:00 pm)**

This option is paid by the DOE and VPK \_\_\_\_\_

**Before School (7:00-7:45 am)** \_\_\_\_\_

**After School (4-6 pm)** \_\_\_\_\_

*All financial accounts must be kept current. If applicable, delinquent accounts may result in student dismissal from school if not resolved. Parents will be responsible for returned check bank fees and any necessary legal fees incurred in the process of collecting past due balances. The current fee for returned checks is \$25.*

As a parent/guardian, I have read and understand this agreement, and I agree to make payments according to the requirements above, including any late fees which may be assessed.

\_\_\_\_\_  
Signature of Parent/Guardian Responsible for Payment

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Start date

**Betton Hills Preparatory School**  
**VPK Summer 2024**

**Emergency Information**

Child's Physician: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Medical Insurance Company: \_\_\_\_\_ Policy Number: \_\_\_\_\_  
Additional Emergency Contacts: (If parents/guardian cannot be reached)  
1) Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
2) Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Authorized Pick-Up Information**

1) Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
2) Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
3) Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
4) Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Medical History** : (Please note any allergies and/or medical conditions that BHPS should be aware of. All medical conditions that require specific medication and/or attention by teachers and/or staff need to be documented by a physician and provided to the school.)

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**Custody**: In case of custody arrangements and/or restriction orders, I will provide a copy of any court ordered Custody Agreement and legal statement of allowable contact by a non-custodial parent or family member. **Please Initial** \_\_\_\_\_

List below any additional information the teacher or office staff should be aware of (i.e. separation, divorce, deceased parent, extended family in the home, adoption, accidents, or any unusual factor in the child's life).

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**Drop Off/Pick Up Safety Rules**

1. Do not leave engine running when you leave your car. This is extremely dangerous!
2. Do not leave children, pets or valuables unattended in your car or in the parking lot.
3. You must supervise your child when arriving and leaving the school building and in the parking lot.
4. Do not park in the driving lane, this will block traffic. Park in a designated parking space only.
5. At drop off/pick up, do not exit your car while in the driving lane!!! It is dangerous and slows down the process. **Please Initial** \_\_\_\_\_

**Notice of Receipt for Handbook**

I have read and understand the policies, rules and obligations of the Handbook for Students and Parents. I agree to support and assist BHPS and individual teachers when possible.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**Notice of Receipt:**

By signature below, you acknowledge receipt of the following information pertaining to our program:

- Know your Child Care Facility Brochure
- Gold Seal Quality Care Program Brochure
- Influenza Virus Brochure
- Distracted Adult Flyer

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

## **Discipline Policy and Agreement:**

It is our belief that the discipline lies within the individual and children must learn to govern themselves according to the rules of their environment. To maintain order within the school and create a positive learning environment, a few simple regulations are enforced. Classroom specific rules are sent home when camp starts. We believe parents and/or guardians need to work in conjunction with the school to ensure that their child(ren) understand and observe all school rules.

Betton Hills Preparatory School uses a corrective discipline system. We do not condone or allow corporal punishment of any kind. All students are treated with respect and in turn expected to respect one another and all adult members of the school community and property. In order to grow in their self discipline, children are guided, encouraged, rewarded, and corrected. Consequences for inappropriate behavior will be dealt with in a manner consistent with the age of the student.

Children who attend BHPS Summer Camps will not be subjected to discipline which is severe, humiliating, frightening, or associated with food, rest, or toileting. Spanking or any other form of physical punishment is prohibited by all child care personnel.

Our discipline policy has three levels:

**Level One:** The first and most important person in behavior control at school is the teacher. The teacher will handle most rule infractions at this level, and will apply appropriate consequences as needed.

**Level Two:** When a student does not appropriately modify behavior, he/she will be referred to the office. Parents will be sent a notice from the teacher and/or office personnel and a signature from the parent/guardian may be required.

**Level Three:** If a problem continues, the student will again be referred to the office. Parents will be notified by telephone and in writing from the teacher and/or office. A conference with parents, teacher, and director will be required. Suspension and or other corrective action is possible at this level.

There are instances of extreme or serious behavior in which one or more of the levels of the discipline policy may be by-passed, and suspension or expulsion is assigned as the first consequence. These instances include physical fighting, biting, violent acts, inappropriate language, stealing, threats possession or use of alcohol or drugs, destruction of school property, and possession of any object that may be deemed a weapon. If notified and requested by the school, a parent must pick up the student immediately.

I have read and I accept the Discipline Policy of Betton Hills Preparatory School for my child.

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Parent/Guardian Signature

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Date

## Photo Permission

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- Yes  No  BHPS has my permission to post my child's name and/or picture on the school's website to acknowledge awards and/or accomplishments.
- Yes  No  BHPS has permission to use my child's picture/video to be used for advertising purposes, on the school website, or on social networking sites.

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Parent/Guardian Signature

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Date

## Late Pick-up Policy

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Betton Hills Preparatory School is not equipped to accommodate drop-ins.

The Late Pick-up Policy is as follows:

Any student picked up between the hours of 4 pm-6 pm will be charged a \$20 per day extended care fee. After 5 days of late pick-up, the standard after school fee will apply.

*The late fee must be paid at time of pick-up, daily. There will be no exceptions.* By initialing and dating below, you indicate that you understand and agree to the Late Pick-up Policy.

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Initial Here

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Date